

**OFFICE OF THE
MUNICIPALITY, BASUDEVPUR.**

QUOTATION CALL NOTICE

No. 2065 / Date 29.7.19 /

Sealed quotations are invited from experienced Chartered Accountant Firms for "**Compilation of Accounts and preparation of Balance sheet** of Basudevpur Municipality for the financial year 2017-18 to 2018-19".

The C.A firm should fulfill the following conditions:-

- I. The firm must be a registered CA firm under Institute of Chartered Accountants of India.
- II. The firm must have some experience in finalization of municipal accounts before.
- III. The firm should have not less than four article/audit clerk.
- IV. The firm should have its head quarter in the State of Odisha so as to ensure timely completion of the assignment.

The Quotation should reach to the office through Registered Post/Speed Post or in Person on or before dt.07/08/2019 Up to 2pm in the specified Quotation Box and same will be opened on dt.07/08/2019 at 4pm in presence of the Quotationer or their authorized representatives. In case date 07/08/2019 is declared as Holiday the next working day will be treated as last date of receipt and opening. The authority will be no way responsible for postal delay. The Quotation received after due date and time will not be taken into consideration. The C.A. Firm should submit their quotations along with Registration Certificate, PAN card copy.

The authority reserves the right to accept or reject any or all Quotation without assigning any reason thereof.

Memo No. 2066 / Date 29.7.19 /

Copy submitted to Office Notice Board/Office website for wide publication.

Executive Officer,
Municipality, Basudevpur.

Memo No. 2067 / Date 29.7.19 /

Copy submitted to the Tahasildar, Basudevpur / Block Development Officer, Basudevpur with request to publish in their office Notice Board for public information.

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Municipality, Basudevpur.

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